**Sample letter of commitment to join the Talloires Network**

Nieves Segovia

Chair, Talloires Network Steering Committee

President, Universidad Camilo José Cela

Dear President Segovia,

I am pleased to confirm my interest in signing the Talloires Declaration on the Civic Roles and Social Responsibilities of Higher Education and in joining the Talloires Network.

This letter confirms both my personal and our institutional commitment to expand and strengthen [Name of University]’s civic engagement and social responsibility work through teaching, learning, research, and service. Furthermore, this letter recognizes our institution’s promise to share information on our civic engagement activities with the membership of the network.

To facilitate this, I have appointed [Name] to be our university’s Talloires Network Institutional Liaison. His/her contact information is as follows:

[Name, position, telephone number, email address]

I look forward to joining with other members of the Talloires Network in this international movement to promote civic and social responsibility in higher education.

Sincerely,

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