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| TNLC2020 Travel Grant Application |

# Overview:

The Talloires Network Secretariat is excited to announce the availability of travel grants for the 2020 Talloires Network Leaders Conference, [TNLC2020](https://talloiresnetwork.tufts.edu/blog/news/2019/10/02/talloires-network-leaders-conference-2020/). Our priority for these grants is to support a diverse representation of leaders (university heads, faculty, staff, students, community partners) from the Talloires Network membership to participate in the conversations at the upcoming conference about university community engagement and strategic planning for future action.

**The TN will provide full and partial travel grants (on a case by case basis). Cost to be covered by the grant include:**

* International round-trip flights
* Accommodations, double occupancy (4-5 night maximum, depending on distance travelled)
* Conference registration fee
* Shuttle service between conference venues
* Meals that are available at the conference
* U.S. visa costs

**Timeline and deadline:**

There will be two application deadlines. The early deadline is **1 April 2020 at 11:59pm** **EDT** and the final deadline is **27 April 2020 at 11:59pm EDT**.

Early Application Deadline:

Final Application Deadline:

**Instructions:**

Fill out each section and answer all questions. Please send the application with all required documents to talloiresnetwork@tufts.edu, E-mail Subject: TNLC2020 Travel Grant Application, Last Name, First Name.

**Eligibility:**

Your university **must** be a Signatory [Member](https://talloiresnetwork.tufts.edu/who-we-are/talloires-network-members/) of the Talloires Network (there is no fee) by **April 1, 2020** to be eligible for the travel grant.

Talloires Network member universities in Latin America, Sub-Saharan Africa, Asia Pacific, the Arab Region, and Europe whose host country was categorized as *high (tier 2), medium (tier 3), or low (tier 4) in 2019* according to the [United Nations Development Program’s Human Development Index](http://hdr.undp.org/en/content/table-1-human-development-index-and-its-components-1) are eligible to apply.\* Examples include, but are not limited to:

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| Tier 2 | Tier 3 | Tier 4 |
| Azerbaijan, Brazil, Botswana, Colombia, Costa Rica, Egypt, Indonesia, Malaysia, Mexico, Peru, Philippines, Serbia, Samoa, South Africa, Sri Lanka, Uzbekistan, Venezuela. | Cameroon, Ghana, India, Kenya, Kyrgyz Republic, Lao People’s Democratic Republic, Pakistan, Palestine, South Africa, Tajikistan, Vietnam. | Burkina Faso, Ethiopia, Gambia, Haiti, Lesotho, Liberia, Nigeria, Rwanda, Senegal, Tanzania, Uganda. |

*\*If your host country is currently sanctioned by the US, please contact us before applying.*

**The TN Secretariat will help in the following:**

If the Secretariat has approved full or partial funding for your participation in TNLC2020, we will coordinate the necessary logistics related to the conference including the purchase of international round-trip plane tickets, booking and paying for your hotel stay for conference dates, and writing visa support letters. *Please note: the TN Secretariat is not responsible for organizing or covering the costs associated with accommodations or other activities outside of the conference times.*

**Required Documents for the Travel Grant Application**

* *Resume*(1-2 pages in length, maximum)
* *Statement of Intent* (500 words, maximum)

-Clearly states professional and personal gains: the ways in which conference participation will enhance the experience of the recipient and/or expand their networks with other leading scholars, activists, and institutions

-Clearly states benefits to the local university community and/or Talloires Network community

-Commitment to dissemination of information to other university leaders and colleagues during and after participation in the conference

**How are the travel grant applications evaluated?**

Applications are evaluated by the TN Secretariat, on the basis of the following criteria:

* Merit - the academic/professional accomplishment of the candidate
* Content and clarity of the Statement of Intent
* Demonstrated commitment to higher education reform, university community engagement, social justice
* Regional Diversity
* Institutional Diversity
* Gender Balance

##  Applicant Information

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| --- | --- | --- | --- |
| Full Name: |  |  |  |
|  | Last | First | M.I. |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | Street Address | Apartment/Unit # |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | City | State | Country |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email:  |  |

## University Information

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| --- | --- |
| University: |  |
| Current Position/Title: |  |
| Address: |  |
| Phone: |  |

## Type of Funding Requested

Please select the type(s) of funding requested:

|  |  |  |  |
| --- | --- | --- | --- |
| Round-trip plane tickets[ ]  | Costs of hotel[ ]  | Conference registration fee[ ]  | Cost of U.S. Visa[ ]  |

## Disclaimer and Signature

*I have read all instructions related to the travel grant application.*

*I declare that the information provided on the application form and attachments are true and accurate.*

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| --- | --- | --- | --- |
| Signature: |  | Date: |  |